



### Think about it



**Governance** is often perceived as a source of red tape. Since it is about setting processes, behaviours and improve the collaboration between stakeholders, it can contribute to value creation.



I spend too much time on **administrative burden.** This workload does not allow me to focus on important matters. I would like to discharge from some of these constraints but be sure I can trust my administration.



Board books are often prepared too late, agenda is poor. As a consequence, board cannot work with **effectiveness.** 



New regulations new practices and new society expectations arise. Organisations **must adapt.** 



I need a follow up to **avoid repetition** of meetings with same agenda, with no results.



Access to information is the key to be compliant; I am interested of a collaboration with somebody with a sufficient network to grant an access to my organisation to information.





## Build your own solution, what do you need?



## Production of your corporate documentation

Assistance for the production of your corporate documentation including minuting of your meeting (boards, committee, shareholders' meetings...), convening your process, maintenance of your files, filings with Trade Register or any other authority...



#### **Corporate Secretary**

Dedicated, experienced person to assist you to organize your board/meetings and to follow-up of the actions to be taken. He will become an insider of your organization by learning its rules, sharing its experience and network.



#### IT tools

We use web solutions to share and collaborate on-line with any stakeholders. Our solutions are designable and flexible. User oriented, it allows a 24/7 access to information and project management.

Learn more on www.pwc.lu/en/entity-governance-and-compliance/docs/pwc-egc-flyer-ecs.pdf



# We offer..... Your benefits

Fixed budget
Package approach
Support

Fees control

Adapted solutions

Time

Experienced secretary
Access to PwC network
Insider & dedicated person

Knowledge
Information
Personalised service

Access 24/7 to information

Tablet compatible solution

Less e-mails

Flexibility
Mobility
Efficiency

Consulting services

Tailor-made advice

## What to expect from us...

#### Make it happen

- You'll be working with a highly motivated and experienced team who will be responsive and proactive in their approach.
- As well as providing subject matter expertise, we adopt strong project management disciplines to ensure tasks are performed efficiently on a global basis - to the required standards and in good time.
- We'll keep you well informed of progress, offer practical solutions to address risks /issues and will always be available to provide you with information or to answer questions.

#### Keep it simple

- You will have a single point of contact for all your global legal entity management needs.
- Roles and responsibilities will be clearly defined and agreed from the outset, along with related processes and timetables.
- We will ensure clear and effective communications to better help you understand local rules and procedures, and any actions required by you.

#### Be consistent

- While regulation will differ from country to country, we'll operate a standardised global approach to transition and the ongoing delivery of legal entity management services, making effective use of technology.
- You'll be looked after by an experienced global client relationship team who will make sure that all our in-country teams consistently follow agreed protocols and meet expected service levels.
- We will provide continuity of people to service all your legal entity management needs.

## **PwC EGC International**

We employ over 2,500 corporate secretarial and legal professionals across our network, and our market leading Entity Governance & Compliance practice specialises in helping clients enhance their approach to the governance and compliance of their legal entities around the world.

PwC Entity Governance and Compliance Services is present in 160 countries

## Your EGC contacts



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At PwC, our purpose is to build trust in society and solve important problems. We're a network of firms in 158 countries with more than 236,000 people who are committed to delivering quality in assurance, advisory and tax services. Find out more and tell us what matters to you by visiting us at www.pwc.com and www.pwc.lu.

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