

# The digital revolution

## A new legal framework in Luxembourg

In the month to come, the government will pass a law providing a clear position on:

Archiving rules and conditions  
(authenticity, reliability,  
integrity, traceability)

The creation of a new  
status for operators  
offering digital records  
conservation and  
dematerialisation

A new legal framework  
in Luxembourg

The conditions for equivalence  
of paper and digital copies

eArchiving &  
digital compliance

The upcoming dematerialisation and eArchiving law will provide new opportunities to reconsider the current processes in terms of documents management and (e)archiving in order to **reconcile compliance with performance**.

## Common information management challenges

Organisations are facing an ever more complex compliance landscape and antagonist requirements in terms of traceability, integrity, flexibility, efficiency and cost control:

1	Volume and diversity
2	Poor governance
3	Majority of information is inaccessible
4	Document rich but knowledge poor
5	Legal and compliance risk

## Key issues: What should I do?

What should I capture?	How should I capture it?	Who should do it?	How should I preserve it?	How long should I keep it?	How can I be sure to retrieve it when I will need it?	Am I compliant?	Am I efficient?
Applicable regulatory constraints Digital documents? Paper?	Scanning? Metadata? Certified/traceable processes?	Roles and responsibilities Organisation Awareness and training	Insourcing? Outsourcing? Cryptography? Is a WORM drive sufficient? Standard and best practices? Compliant Processes?	5 years? 10 years? 20 years? 50 years? 100 years? Can I destroy it?	Metadata? Standard file format? Classification	Audit? Certification?	Lean processes? Standard cost model BPM/BAM

## How we can help you

Our team of experts has developed a successful track record of advice in terms of:

- Strategy and Business case
- Requirements analysis and specification
- Business process reengineering
- Standards and best practices
- Archiving policy
- Metadata + classification and taxonomy
- Conceptual solution and architecture design
- Solution and vendor selection
- Project and change management
- Record management and compliance diagnostic
- ISO 27001 certification
- ISAE 3000 Audit

## Why PwC Luxembourg?

PwC Luxembourg ([www.pwc.lu](http://www.pwc.lu)) is the largest professional services firm in Luxembourg with more than 2,100 people employed from 57 different countries. It provides audit, tax and advisory services including management consulting, transaction, financing and regulatory advice to a wide variety of clients from local and middle market entrepreneurs to large multinational companies operating from Luxembourg and the Greater Region. It helps its clients create value they are looking for by giving comfort to the capital markets and providing advice through an industry focused approach.



### For expert and independent advice contact:

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